

**Town of St. Brieux**  
**Meeting Minutes**  
**February 10, 2026 - Regular Meeting of Council - 04:00 PM**

In Attendance: Deputy Mayor Dan Clifford, Councillors Max Mueller, Gerry Miller, Justin Assie.  
Staff: Acting Administrator Alanna Strangway  
Regrets: Mayor Tammy Leray, CAO Erinn Schreiner.

**1. CALL TO ORDER**

WITH a quorum being present, Deputy Mayor Daniel Clifford called the meeting to order at 4:00pm.

**2. CONFLICT OF INTEREST DECLARATIONS**

There are Conflict of Interest Declarations.

Justin Assie with Agenda Item 9.7

**3. AGENDA**

**Resolution No:** 2026-0808

**Moved By:** Max Mueller

THAT Council approves the agenda as presented.

Carried

**4. MINUTES**

**Resolution No:** 2026-0809

**Moved By:** Justin Assie

THAT the minutes of the Regular Meeting of Council held on January 13, 2026 as well as the Special Meetings of Council on January 27, 2026 and January 30, 2026 be approved as presented.

Carried

**5. DELEGATIONS**

**5.1 4:00PM || 50's Diner - Response to Rezoning Request Outcome**

**5.2 4:15PM || Pinter representatives Colin Prang Anders Hunter Nyamaa Jalbuu (Truck Dump Explanation)**

**6. APPROVAL OF FINANCIAL REPORTS**

**6.1 List of Accounts Payable for Approval**

**Resolution No:** 2026-0810

**Moved By:** Max Mueller

January 1-31, 2026 - Payments

THAT Council approves the list of payments totalling \$1,213,234.56 for approval, that are attached to and forming a part of these minutes, for the following:

Cheque #17709 to #17757 - totaling \$1,155,747.21  
Mastercard #2026-001 to #2026-003 - totaling \$8,339.83  
Payment Vouchers #2026-0001 to #2026-0035 - totaling \$49,147.52

Carried

## **6.2 Bank Reconciliation Statement - Main**

**Resolution No:** 2026-0811

**Moved By:** Gerry Miller

THAT Council approves the January 2026 bank reconciliation report as presented.

Carried

## **6.3 Statement of Financial Activities**

**Resolution No:** 2026-0812

**Moved By:** Gerry Miller

THAT Council approves the January 2026 Statement of Financial Activities as presented.

Carried

## **6.4 Bank Reconciliation Statement - Fire Department Main**

**Resolution No:** 2026-0813

**Moved By:** Justin Assie

THAT Council accepts the January 2026 bank reconciliation statement for the Fire Department Main and Savings accounts as presented.

Carried

## **7. REPORTS**

**Resolution No:** 2026-0814

**Moved By:** Max Mueller

THAT Council accepts the January / February 2026 Acting Administrator and Town Foreman reports as presented.

Carried

### **7.1 Administrator**

#### **7.1.1 Request to Attend RMAA Workshop - Enhanced Municipal Administration Program (EMAP)**

**Resolution No:** 2026-0815

**Moved By:** Gerry Miller

THAT Council allows the Acting Administrator, Alanna Strangway, to attend the RMAA Workshop in March of 2026.

Carried

### **7.2 Public Works Department**

## **8. MAYOR AND COUNCILLOR'S FORUM**

Statements shall include the sharing of the following information:

- a) Events, activities or community functions attended; and
- b) General work of members on behalf of council colleagues, constituents and the municipality.

All comments will be verbal only and shall not be recorded in the minutes of the meeting.

## **9. UNFINISHED BUSINESS**

### **9.1 Pinter Update**

**Resolution No:** 2026-0816

**Moved By:** Justin Assie

THAT Council acknowledges the Lagoon Update as presented.

Carried

### **9.1.1 Taylor Trenching (Liner Support)**

#### **9.1.1.1 Taylor Trenching Contract**

**Resolution No:** 2026-0817

**Moved By:** Max Mueller

THAT Council authorizes the Acting Administrator, Alanna Strangway, to sign and return the Taylor Trenching Contract Document as provided by Pinter and Associates.

Carried

#### **9.1.1.2 Extra Sand for Anchor Trench**

**Resolution No:** 2026-0818

**Moved By:** Justin Assie

THAT Council approves the quote from Taylor Trenching as presented by Pinter and Associates. This quote involves hauling additional sand for the Anchor Trench part of the Lagoon Project.

Carried

#### **9.1.2 CHANGE ORDER #9**

**Resolution No:** 2026-0819

**Moved By:** Gerry Miller

THAT Council approves CHANGE ORDER #9 (CONTECH) as presented by Pinter and Associates.

Carried

#### **9.1.3 Progress Payment #2 - Evans Electric FINAL**

**Resolution No:** 2026-0820

**Moved By:** Max Mueller

THAT Council approves Progress Payment #2 to Evans Electric. This is the final payment to Evans Electric and includes the 10% holdback.

Carried

#### **9.1.4 Pinter Progress Payment - January 31, 2026**

**Resolution No:** 2026-0821

**Moved By:** Justin Assie

THAT Council approves the Pinter Progress Payment as of January 2026 as presented by Pinter and Associates.

Carried

#### **9.1.5 Change Order #4 - Engineering Services by Pinter**

**Resolution No:** 2026-0822

**Moved By:** Gerry Miller

THAT Council approves CHANGE ORDER #4 (PINTER) as presented by Pinter and Associates.

Tabled

#### **9.2 SMB - Municipal Debenture Application**

**Resolution No:** 2026-0823

**Moved By:** Gerry Miller

THAT Council authorizes the Acting Administrator, Alanna Strangway, to apply to the Saskatchewan Municipal Board for a \$2 Million DEBENTURE on behalf of the Town of St. Brieux for the Sewage Works Project.

Council requests that Alanna Strangway find and present varying scenarios for 20, 25 and 30 year terms.

Carried

#### **9.3 Hytek / Herauf**

**Resolution No:** 2026-0824

**Moved By:** Justin Assie

THAT Council acknowledges the Hytek / Herauf Office Building Update as presented.

SaskEnergy Complete  
Stairs and Railings - In Progress  
SaskTel - In Progress  
Plumbing Deficiencies and Cosmetic Fixes - In Progress

Carried

#### **9.4 RMLL - Sewage Works Funding Assistance Proposal**

**Resolution No:** 2026-0825

**Moved By:** Max Mueller

THAT Council requests the Acting Administrator to write a letter to the RM of Lake Lenore requesting funding assistance (15%) for the Sewage Lagoon Project.

The RM of Lake Lenore had previously offered funding assistance when the Sewage Lagoon Project was in it's planning stages but has since repealed such funding.

Carried

#### **9.5 RMLL - Joint FPA**

**Resolution No:** 2026-0826

**Moved By:** Justin Assie

THAT Council approves the 2026 Joint FPA Agreement between the Town of St. Brieux and the RM of Lake Lenore as presented.

Tabled

#### **9.6 Request - Joseph Bourgault**

**Resolution No:** 2026-0827

**Moved By:** Dan Clifford

THAT Council ...

Tabled

#### **9.7 SUMA Registration - Confirmation of Interest / Intent**

**Resolution No:** 2026-0828

**Moved By:** Max Mueller

THAT Council confirms that the following will represent the Town of St. Brieux at the annual SUMA Convention in 2026. The convention will be held in Regina, Saskatchewan and will run from April 12 to April 15 2026.

Tammy Leray  
Gerry Miller  
Alanna Strangway

Carried

#### **9.8 St. Brieux Kin Club - Proposed Location Request**

**Resolution No:** 2026-0829

**Moved By:** Max Mueller

THAT Council approves the following location for the proposed St. Brieux Kin Club Multi-Sports Court Project. Council asks that more information be provided as it becomes available in regards to the development.

*The Project shall occupy a portion of the land within the Municipal Reserve known as R1; this property is located between Railway Avenue and 1 Avenue along the North side on 1 Street.*

*Justin Assie left the chambers @ 7:13pm  
Justin Assie returned to the chambers @ 7:16pm*

Carried

#### **9.9 OTR Extension Request - 111 Barbier Drive**

**Resolution No:** 2026-0830

**Moved By:** Gerry Miller

THAT Council accepts Perry Froc's Requested Extension of July 31, 2026 for his Order to Remedy.

Carried

#### **9.10 Development Permit Response - 200 Barbier Drive**

**Resolution No:** 2026-0831

**Moved By:** Gerry Miller

THAT Council instruct the Acting Administrator, Alanna Strangway, to write a letter in response to the completion of the Development Permit submitted by Myles Quaroni in April 2024.

Location: Block D Plan 95PA08902  
Development Permit: Approach with Culvert into Property.

Carried

#### **9.11 Rink Lease Agreement**

**Resolution No:** 2026-0832

**Moved By:** Justin Assie

THAT Council adopt the Rink Lease Agreement as presented.

This Agreement shall be acknowledged and adopted in January of every year and shall be reviewed in further detail every 10 years.

Carried

#### **9.12 Hall Rental Agreement - Updated for 2026**

**Resolution No:** 2026-0833

**Moved By:** Max Mueller

THAT Council adopt the updated Community Hall Agreement as presented.

This Agreement shall take effect on any NEW reservations made after March 1, 2026.

Carried

### **10. NEW BUSINESS**

#### **10.1 Park Board Appointment**

**Resolution No:** 2026-0834

**Moved By:** Gerry Miller

THAT Council appoint ratepayer, Landon Rookes, to the St. Brieux Regional Park Board.

Carried

#### **10.2 Utility Account Write Off Request - Administration Mistake**

**Resolution No:** 2026-0835

**Moved By:** Justin Assie

THAT Council allow the Acting Administrator, Alanna Strangway, to make the following ledger adjustment to the utility for E & A Meat Market. The ledger adjustment shall be by -\$281.92 and was made in error of administration.

Carried

#### **10.3 Permission to move April 2026 Regular Meeting of Council**

**Resolution No:** 2026-0836

**Moved By:** Max Mueller

THAT Council authorizes the Acting Administrator, Alanna Strangway, to change the Regular Meeting of Council from April 14, 2026 to April 7, 2026.

This change is required to accommodate attendance of the 2026 SUMA Convention.

Carried

## 11. CORRESPONDENCE

**Resolution No:** 2026-0837

**Moved By:** Max Mueller

THAT Council acknowledges the Correspondence as presented.

Carried

## 12. IN-CAMERA

**Resolution No:** 2026-0838

**Moved By:** Dan Clifford

THAT Council suspends its Regular Meeting at 7:41PM to enter into an In-Camera session to discuss HR matters.

Carried

## 13. OUT OF CAMERA

**Resolution No:** 2026-0839

**Moved By:** Dan Clifford

THAT Council closes its In-Camera session at 8:06PM and resumes its Regular Meeting.

Carried

## 14. BYLAWS

### 14.1 Bylaw 01-2026 - A Bylaw to Amend the Zoning Bylaw

**Resolution No:** 2026-0840

**Moved By:** Justin Assie

THAT Council agrees to give Bylaw 01-2026, a Bylaw to Amend the Zoning Bylaw, a first read.

Carried

## 15. ADJOURNMENT

**Resolution No:** 2026-0841

**Moved By:** Dan Clifford

THAT this meeting be adjourned at 8:10PM.

Carried