

**St. Brieux Recreation Centre**  
**RENTAL AGREEMENT**  
*Box 413 St. Brieux, SK S0K 3V0*  
*(306) 275-2329*

**St. Brieux Recreation Centre**

This agreement is made between

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (day)\_\_\_\_\_ (evening)\_\_\_\_\_

and the St. Brieux Recreation Centre

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Date of Rental \_\_\_\_\_

Number to Attend \_\_\_\_\_ (if applicable)

- Type of Rental  Member per hour  
 Non-member per hour  
 Outside Team Rental  
 Summer Facility Rental

Length of Rental \_\_\_\_\_

Facility to be used:  Ice Surface  Dressing Rooms  Kitchen

- ❖ If food is being served the St. Brieux Recreation Centre takes NO responsibility for the preparation or serving.
- ❖ Liquor Permits are required if alcohol is being served and SLG regulations MUST be followed.

Rental fee - \_\_\_\_\_ Date paid \_\_\_\_\_

I, the undersigned, on behalf of the applicant, do hereby acknowledge and agree to abide by the terms and conditions as stated on the attached form during the rental of the facility.

Signed (over 18 years of age) \_\_\_\_\_

This agreement must be completed and returned to the Town Office or to a Caretaker before any bookings will be finalized.

*St. Brieux Recreation Centre*  
**FACILITY RENTAL AGREEMENT**

1. The Renter will be responsible for general cleaning of the facility. The facility must be left in the same condition it was found in.
2. Floors must be swept in dressing rooms, kitchen (if used) and lobby
3. Tea towels used must be washed and returned as quickly as possible.
4. All kitchen contents, including, but not limited to coffee urns, tea towels, plus all tables and chairs must stay inside the center.
5. Masking tape, pins & scotch tape can be used when attaching anything to painted surfaces. Any material used to attach decorations to ceiling (ie:string, wire, etc.) must be done with extreme caution. Decorations must be removed before 10 am the following day.

**If this is not followed, persons will forfeit the cost of repairs from their damage deposit and be billed for any extra costs. The town will have the damages repaired-You will be charged for this.**

6. No confetti, glitter, or sparkles are to be used in the Recreation Centre. **ABSOLUTELY no products can be applied to the ice surface.** Should these materials be used, the cost of clean up will be billed at \$25.00 per hour.
7. The organization or persons using the facility must assume responsibility for the orderly conduct of its own members and their invitees.
8. The organization or persons shall indemnify and save harmless the St. Brieux Recreation Centre against all claims and demands made by any members of the organization or the invitees for injury or damage to such member of the organization or the invitees resulting from the neglect, default or misconduct of the organization, its agents, servants or assistants during the term of this agreement.
9. The organization and each member thereof and their invitees hereby agree to assume all risk of loss, damage or injury to person and property except to the extent of such loss, damage or injury as caused or contributed to by negligence of the St. Brieux Recreation Centre, its servants, employees or agents.
10. **\*\*NO** one under the age of 18 can book the St. Brieux Recreation Center.
11. If liquor is going to be present at your function you must provide a copy of the liquor license to the town office before your event.

I, \_\_\_\_\_ herein rent the St. Brieux Recreation Centre on \_\_\_\_\_, 20\_\_ during the following times: \_\_\_\_\_ and hereby acknowledge that I have read the above terms and conditions stated therein.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Renter

**Regulations:**

*Thank you for renting the St. Brieux Recreation Center.*

*Please note and respect the following rules and keep our facility neat and tidy.*

*\*\*All food prepared at the Center is the responsibility of the renter. You must use Safe Food Serving Practices when serving food to your invited guests. The St. Brieux Recreation Centre takes no responsibility for food services.*

**Daytime Bookings:**

*When clean-up is completed, return keys to the town office.*

**Late Night Bookings:**

*The caretaker will inspect early the following morning \*\*By 10 AM  
If the facility is not cleaned up by that time the janitor will start work and charge rates accordingly.*

**KITCHEN:** Please leave the kitchen in the order that you found it. Sweep & wash floors. Broken dishes must be replaced so please leave the pieces on the cupboard. Please wash the dish cloths and towels and return as soon as possible.

**TABLES & CHAIRS:** Please do not drag tables and chairs, please carry them. Chairs should be stacked 6 high upstairs. Tables are to be washed, folded, and put upstairs.

**FLOORS: DO** wash ALL floors. Dry mop first before you start.

**WASHROOMS:** Make sure that all toilets are flushed. Please leave washrooms clean and tidy. Garbage or paper towels should **never** be flushed down the toilets.

**GARBAGE:** All garbage should be bagged and placed into the garbage bin outside.

**\*\*\* This is what is available. If more cutlery, dishes, etc. are needed for your event it is the responsibility of the caterers/renters.**